

Western Lakes Fire Board

Monthly Board Meeting

February 22, 2021

Call to Order

- George Morris called the meeting to order at 4:00 p.m. Board members present were George Morris, Jeff Roemer, Kent Lorenz, Bill Riemenschneider, Lisa Mellone, Mike Tompkins, and Jimi Hall. Also, in attendance were Chief Brad Bowen, Assistant Chief Tom Schuetz, Deputy Chiefs Tim Meyer, Brad Ingersoll, and Adam May, Division Chief Alex Konen, and Captain Dylan Laue.

Proof of Notice

- Chief Bowen announced that the notice was posted February 19th to the district web site, newspapers and at stations 1, 2, 3, 5 and 6.

Pledge of Allegiance

- George Morris led the group in the Pledge of Allegiance.

Public Comment

- George Morris opened the meeting to comments from the public, of which there was none.

Consent Agenda

- Items listed under the Consent Agenda are considered in one motion unless a Fire Board Member requests that an item be removed from the Consent Agenda
 - Minutes of January 25th, 2021 regular Fire Board Meeting
 - Payment of Bills
 - Ambulance and Highway refunds
- A motion was made by Jeff Roemer and seconded by Kent Lorenz to accept the Consent Agenda items. Motion carried.

Fire Chief Brad Bowen's Report

- Chief Bowen updated the Fire Board on the District's financials for both 2020 and starting 2021. This included a review of the staff changes as a result of Mike Krug's retirement. The Chief informed the Board that Linda has moved offices to Station #1, and Karen will be operating out of Station #2. Linda will be handling accounts payable and receivable, and will maintain the District's financial records at Station #1.
- Chief Bowen discussed the auditing process for 2020, which is scheduled for the first week of March.
- Chief Bowen went through the calls for service as well, this includes a review of the extreme cold temperatures that occurred throughout the State for the past two weeks. The Chief informed the Board of damages due to freezing of the pump on Tender 92. This will be submitted through the District's insurance. The Board and Staff has discussion regarding preventative measures that are taken by the District during the subzero temperatures.
- Chief Bowen provided the Board with an overview of the District's efforts in coordinating the COVID vaccine disbursement by the District. The Chief commended the staff at WLFD for the extra support in successfully coordinating the vaccine clinics. Without the staff that have assisted with these clinics, they would not be possible. The Chief also provided the Board with an overview of a potential staffing support for future clinics at both Waukesha and Jefferson Counties.

- Chief Bowen reviewed various projects that staff are working on. The pandemic has taken a significant amount of time from staff which has caused delays in completing these tasks. The District's call volume has been higher, which has also required additional staff hours to handle the call volume.

Assistant Chief and Bureau Chief Reports

- The Fire Board reviewed the reports from each of the Assistant Chiefs and Bureau Chiefs for the previously month.
- In addition to the written reports submitted Deputy Chief Ingersoll briefed the Board on the purchase of the public safety drone which was ordered and will arrive soon. This resource is due to the generous donations from the community in 2020.
- Kent Lorenz discussed with the Board a recent meeting with the Waukesha County Business Alliance, and a meeting with the new President from WCTC. Lorenz expressed the positive remarks from the Alliance towards Western Lakes Fire District.

Discussion/Action – 2020 Carryover Resolution

- Chief Bowen provided the board with an overview of the projects that were not able to be completed in 2020 and a resolution to carryover these funds from 2020 into 2021 to complete the projects. The two projects that were budgeted for 2020, but not completed include the refurbishment of District's Rehab Unit, and the Purchase of VHF radios for Engine 63. These projects were not completed due to delays in materials as a result of the COVID pandemic. The rehab unit is not able to be completed until the District takes delivery of the new Dive Truck which was ordered by the Okauchee Fire Department the fall of 2019. Due to shutdowns from COVID the delivery of the new truck has been delayed.
- A motion was made by Jeff Roemer and seconded by Mike Tompkins to approve Resolution 21-001 to carryover \$43,800.00 from the 2020 budget for projects not completed in 2020, which will be completed in 2021. Motion carried.

Adjournment

- A motion was made at 4:40 pm by Jeff Roemer and seconded by Bill Riemenschneider to adjourn. Motion carried.

The next regular board meeting will be March 22nd at 4:00 pm at one of the District Stations.