

Western Lakes Fire Board
Monthly Board Meeting
June 25, 2018

Call to Order

- George Morris called the meeting to order at 5:30 p.m. Board members present were, George Morris, Kent Lorenz, Bill Riemenschneider and Jeff Roemer. Also, in attendance were Chief Brad Bowen, Assistant Chiefs Glenn Leidel and Tom Schuetz, Deputy Chief Kami Warren, Oconomowoc Police Chief Ron Buerger, Director of Finance/Administrative Laurie Sullivan and Administrative Assistant Michael Krug. Jimi Hall, Mike Sauer and Mike Tompkins were excused.

Proof of Notice

- Mike Krug announced that the notice was posted June 23rd at 2:35 pm

Pledge of Allegiance

- Assistant Chief Glenn Leidel led the group in the Pledge of Allegiance

Announcement of Closed Session:

- George Morris announced that the fire board would be meeting in closed session pursuant to section 19.85(1)(e), deliberating or negotiating the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The topic of the closed session will be Contract Service Agreements with other Municipalities.
- The fire board will not convene into open session at the close of the closed session

Public Comment

- George Morris opened the meeting to comments from the public, of which there was none.

Approval of Minutes

- A motion was made by Kent Lorenz and seconded by Bill Riemenschneider to approve the minutes of the May 21st meeting. Motion carried.

Fire Chief Brad Bowen's Report

- Chief Bowen stated the district is in the process of converting our credit cards to US Bank.
- The copy machine bids were received. Our budget was \$7500 annually for the three machines. Five proposals were received. We switched to Central Office and the machines will be installed this week. The new contract will be \$472/ month for the three machines.
- Call volume is about 11% higher than last year.
- We are working on a worker's comp issue. We had an employee go to a training without proper authorization. They did not submit a training request and the attended a non-district training by themselves. They were injured at that training and submitted a worker's comp claim for the injury. Kent Lorenz recommended we contact our labor attorney to protect the district. We had been working with R&R insurance and West Bend. Chief Bowen said he will get all of the information to our attorney.
- The last of our MDC mounts have been installed. The MDC's will be installed next week on our front-line apparatus. Jeff Roemer asked if we would have a display at the stations to see what is going on similar to what the MDC will show on the apparatus. Chief Bowen will check with our IT staff on options.

Chief Officer Reports

- Assistant Chief Schuetz had nothing to add to his report.
- Assistant Chief Leidel had no additional information to his report.
- Deputy Chief Meyer was not at the meeting due to a propane training at Pabst station.
- Deputy Chief Warren had no additional information to her report.

Building and Grounds

- The signage at station one is complete as is the painting at station two.

Discussion – Sustainable Staffing and Budget

- Chief Bowen distributed pay information from the county chiefs and state chiefs along with job ads from some local departments. The information from the state is only as good as what the departments have submitted. Chief Bowen said he is confident in the accuracy of the county information as it is a smaller group. There was no information from Lake Country. Chief Bowen said he could do an open records request to get their pay information.
- Chief Bowen stated that we are constantly hiring new people to replace those that are leaving for full-time positions or due to scheduling conflicts.
- George Morris asked what the big reason was for people leaving. Chief Bowen said that the reasons are all over the board from pay to benefits to scheduling.
- Chief Bowen will re-ask Lake Country for their pay information.

Discussion / Action – Ambulance and Highway Refunds

- A motion was made by Kent Lorenz and seconded by Jeff Roemer to pay the refunds totaling \$9,580.25. Motion carried.

Discussion/Action - Payment of Bills

- A motion was made by Kent Lorenz and seconded by Jeff Roemer to pay the bills totaling \$275,550.46. Motion carried.

Future Agenda Items and Meeting

- The July meeting will be held on July 23rd at Station 2 (Dousman).

Tour of Remodeled Oconomowoc Station

- Chief Bowen stated that the plan was to move back to station two weeks ago, but there was an issue with the installation of the fire alarm system where required permits were not obtained for running electrical wires.
- The room we are meeting in tonight is the old day room. It will be converted to office space for the full-time officers.
- A tour of the remodeled portion of the Oconomowoc Station was given along with a tour of the new ambulance.

Closed Session

- At 7:00 pm, the Fire Board convened into closed session by roll-call vote.

Adjournment

- At 7:30 pm the meeting was adjourned.