

Western Lakes Fire Commission

October 5, 2023

Call to Order

- Scott Kussow called the meeting to order at 6:04 p.m. Commissioners present were Scott Kussow, Mike Miller, and Matt Yunk. Chris Kadow and Susan Marshall were excused.

Proof of Notice

- Chief Bowen announced that the notice was posted October 4, 2023 at 4:10 p.m. in accordance with open meeting laws.

Pledge of Allegiance

- Scott Kussow led the group in the Pledge of Allegiance.

Approval of Minutes

- A motion by Matt Yunk seconded by Mike Miller to approve meeting minutes from the August 30, 2023 Fire Commission Meeting. Motion carried.

Closed Session

- Scott Kussow announced that the Fire Commission will convene into closed session pursuant to section 19.85(1)(c), Wisconsin State Statutes, "To consider employment, promotion, compensation, or performance evaluation of the District's part time and full-time employees, over which the Fire Commission exercises responsibility". (Discuss Eligibility Pool for Firefighter/Paramedic and options related to the same, Discuss Potential Appointment of Fire Inspector and options related to the same) The Fire Commission will reconvene into open session at the conclusion of the closed session and, if appropriate, take action related to matters discussed during closed session.
- At 6:08 p.m. Matt Yunk made a motion for the Fire Commission to convene into closed session by roll call vote and was seconded by Mike Miller. Fire Commission proceeded to closed session by roll call vote unanimously.
- The Fire Commission will reconvene into open session at the conclusion of the closed session.

Open Session

- At 6:46 p.m. a motion by Mike Miller seconded by Scott Kussow for the Fire Commission reconvened into open session.

Discussion/Action – Full-time Firefighter/Paramedic Eligibility Pool

- Chief Bowen provided an update to the commission that assessment center and interviews held on September 7th for the position of firefighter/paramedic. Following the assessment center a total of four candidates were selected for background investigations.
- A motion was made by Mike Miller and seconded by Scott Kussow to add Andrew Browning and Jennifer Gretzinger to the eligibility pool for the position of firefighter/paramedic and authorize the Chief to make offers of employment to eligible candidates at his discretion. Upon completion of this round of hiring to begin a fresh process for future positions.

Discussion/Action – Full-time Fire Inspector Position

- Chief Brad Bowen presented to the Commission the process that the candidates went through for the position of Fire Inspector. A total of seven candidates went through the assessment

center and interview process. Following the assessment center two candidates were selected for background investigations.

- A motion was made by Matt Yunk and seconded by Mike Miller to approve Steven Boldt for the position of full-time Fire Inspector and authorize the Chief to proceed with making an offer of employment. Motion carried.

Adjournment

- A motion was made by Mike Miller and Seconded by Scott Kussow to adjourn the meeting at 6:56 p.m. Motion carried.