

Western Lakes Fire Commission

May 6, 2025

Call to Order

- Susan Marshall called the meeting to order at 5:01 p.m. Commissioners present were Scott Kussow, Susan Marshall, and Matt Yunk. Chris Kadow and Mike Miller were excused.

Proof of Notice

- Chief Bowen announced that the notice was posted May 5, 2025 at 3:25 p.m. in accordance with open meeting laws.

Pledge of Allegiance

- Scott Kussow led the group in the Pledge of Allegiance.

Closed Session

- Chris Kadow announced that the Fire Commission will convene into closed session pursuant to section 19.85(1)(c), Wisconsin State Statutes, “To consider employment, promotion, compensation, or performance evaluation of the District’s part-time and full-time employees, over which the Fire Commission exercises responsibility”. (Assistant Chief Candidates and options related to the same). The Fire Commission will reconvene into open session at the conclusion of the closed session.
- At 5:04 p.m. Matt Yunk made a motion for the Fire Commission to convene into closed session by roll call vote and was seconded by Scott Kussow. Fire Commission proceeded to closed session by roll call vote unanimously.
- The Fire Commission will reconvene into open session at the conclusion of the closed session.

Open Session

- At 5:18 p.m. a motion by Matt Yunk seconded by Scott Kussow for the Fire Commission reconvened into open session. Motion carried unanimously.

Discussion/Action – Assistant Chief Eligibility Pool

- Chief Bowen provided an update to the commission that an assessment center and interviews were held in April for the position of Assistant Chief. The Chief presented candidates that have successfully completed the assessment center and a favorable background investigation to be validated by the Commission and create an eligibility pool. Upon receiving conditional offers of employment, candidates will be required to successfully complete a medical physical, professional physical, and psychological examination.
- A motion was made by Susan Marshall and seconded by Scott Kussow to create an eligibility pool as recommended by the Chief for the position of Assistant Chief and authorize the Chief to make offers of employment to eligible candidates at his discretion. Motion carried unanimously.

Adjournment

- A motion was made by Matt Yunk and seconded by Susan Marshall to adjourn the meeting at 5:24 p.m. Motion carried unanimously.