



WESTERN LAKES FIRE DISTRICT

1400 Oconomowoc Parkway, Oconomowoc, WI 53066

Phone: 262-567-8282 or 262-965-2262

JOB ANNOUNCEMENT

Assistant Chief

The Western Lakes Fire District, WI (pop. 54,568) is seeking progressive, experienced, Fire/EMS safety professionals with strong leadership skills for open positions with the District.

We are currently accepting applications for the position of Assistant Chief. This position includes lateral transitions for qualified candidates.

Assistant Chief Candidate Qualification Criteria

The Fire Commission, Fire Board, and Fire Chief seek candidates with high integrity, exceptional leadership abilities, an entrepreneurial spirit, strong organizational skills and a commitment to excellence in customer service to serve as the Assistant Chief. The Assistant Chief will work directly with the Fire Chief, Fire Board, and Human Resources to lead, supervise, plan and direct district operations. The Assistant Chief is critical to successful district operations.

Successful candidates will minimally possess the following qualifications at time of hire:

- Eight (8) years of Fire/EMS Experience
- Five (5) years progressive fire officer experience at Lieutenant or above
- Certified Firefighter I & II
- Current National Registry or State of Wisconsin EMT-Basic (Paramedic Preferred)
- State of Wisconsin IFSAC/Pro-Board Driver Operator- Pumper
- State of Wisconsin Emergency Service Instructor I
- State of Wisconsin Fire Officer I
- NIMS/ICS: 700, 800, 100, 200, 300 and 400
- Associates Degree or equivalent
- A valid driver's license

Required qualifications within two years include:

- State of Wisconsin Fire Officer II
- Blue Card Certification
- Company Officer Leadership Academy training



Salary, Benefits, and Schedule

The annual salary for this salaried exempt position is \$119,942 - \$140,531 (step 1 through 9) depending on qualifications. The Western Lakes Fire District offers an attractive benefit package that includes medical, dental, vision, and life insurance; vacation, sick, and holiday time. The District participates in the Wisconsin Retirement System (WRS) and employees have the option to participate in the Wisconsin Deferred Compensation program and short-term disability coverage (AFLAC).



Other Information:

Residency: within 35 miles of the District's Headquarters at 1400 Oconomowoc Parkway, Oconomowoc WI 53066, provided that a candidate who does not live within those boundaries at the time of application shall have eighteen months from the first date on which he or she occupies the position with the District to comply with the residency requirement.

Medical: Applicants will be required to submit a medical examination consistent with the requirements of the position, which will include drug testing, after an offer of employment and prior to appointment. This medical exam is designed to reveal any medical condition that might put the applicant at increased risk to self or others as a result of certain exposures or activities and to exhibit freedom from any physical, emotional, or mental condition which adversely affects the performance of duties in the position they have applied for under the essential functions of employment, with reasonable accommodation.

Salary and Benefits: Wages and benefits are determined by the Western Lakes Fire District Board.

Approval of candidates: The Western Lakes Fire District Commission is responsible for the hiring of the District's sworn full-time employees.

Interested professionals must submit the following materials to Karen Mundt, Human Resources Manager, at kmundt@westernlakesfd.org:

- WLF D Application
- Resume
- Cover Letter
- Certifications
- Contact Information for five (5) professional references
- WLF D Chief Officer Questionnaire

Position will remain open until filled.



About the District

The District is owned by, and provides fire and EMS services to, the residents of the City of Oconomowoc, Village of Summit, Village of Dousman, and Town of Ottawa. In addition, the District also provides fire and EMS services to the residents of the Town of Oconomowoc, Village of Lac LaBelle, and portions of the Town of Merton. EMS services are also provided to the residents of the Town and Village of Sullivan, Town of Ashippun, and portions of the Town of Concord.

The District was built on the partnership and spirit of cooperation between municipalities to provide fire/EMS services in the most fiscally responsible and efficient manner possible. The District is the combination of six previously individual Fire/EMS Departments that have been brought together to provide more efficient service, while increasing the levy of care provided to the communities it serves. These consolidations have also provided a sustainable approach to staffing and decreasing response times, while increasing the level of Emergency Medical Service Care to the Paramedic level.

The minimum daily staffing for the District is 18 to 21 personnel between the six stations. That staffing includes a Duty Chief, six ambulances and five paramedic interceptor units. The stations also cross-staff an engine, quint, or rescue.

Additional staffing from paid-on-call personnel supplements and ensures adequate staffing for all fire, rescue, and motor vehicle incidents. The District maintains another five ambulances that are also staffed when call volumes require additional ambulances, or during special events that occur throughout the District. Our annual call volume of over 6,500 calls includes a mix of fire, emergency medical, specialty service, and high acuity incidents.



Covering 215 square miles, the Western Lakes Fire District's service area is a diverse mix of suburban, rural, and wildland-urban interface with a population of 54,568. Included in the Fire District's coverage area are two hospitals (with one being Level 2 Trauma certified), several miles of Interstate 94 and other state highways, three large behavioral/mental health facilities, seven large elderly living facilities, growing retail areas, expansive manufacturing and distribution centers, multiple outdoor recreational location including the Kettle Moraine State Forest, numerous educational facilities including a high school, multiple middle, elementary, and private schools.

Special services provided by the District include: Search and Rescue with drone operations, Dive Rescue Team with surface Water/Ice Rescue, Rescue Task Force, Rehabilitation Unit, Critical Incident Stress, Interfacility Ambulance Transports, Bike Patrol, and Therapy K9 unit. The District is highly involved with the communities it serves, and regularly attends public relations and education events. These activities include hosting open houses at the District Stations, parades, festivals, block parties, attendance at schools, and many more.

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Western Lakes Fire District is an Equal Opportunity Employer