

**Western Lakes Fire Board
Joint Owners Meeting
June 26, 2019**

Call to Order

- George Morris called the meeting to order at 6:30 p.m.

Proof of Notice

- Brad Bowen announced that the notice for the Fire District was posted June 21st to the website, at stations 1 and 2 and to the newspaper.

Pledge of Allegiance

- Jack Nissen led the group in the Pledge of Allegiance.

Public Comment

- George Morris opened the meeting to comments from the public, of which there was none.

Approval of minutes from Fire Board meetings.

- The minutes of the May 1 2019 Joint Owners meeting were approved as presented.

District Updates

- Chief Bowen updated the municipal leaders on the recruitment and hiring of Assistant Chief Matt Haerter, the Associations Golf Outing, annual call volume and activity report, and a new notification system used by Waukesha County Communications Center called IPAW.

Discussion/Action – 5 Year Capital Improvement Plan

- Chief Bowen reviewed the 2020 Capital Projects individually during the meeting. Each project had an itemized summary sheet included explaining the needs for the equipment and the scope of the 2020 capital project.
 - The Municipalities took a recess to individually discuss the 2020 Capital Plan as presented and returned to full session at 8:05pm.
 - A motion from the City of Oconomowoc was made to reduce the budget for the rehab unit to \$40,000. This motion was seconded by the Village of Dousman. Further discussion on this, was that the municipalities supported a budget of \$40,000 for the replacement unit, but the unit should be a trailer type system. The overall budget was reduced from \$80,000 to \$40,000.
- The Village of Summit and City of Oconomowoc approved the amended Capital Improvement Plan for 2020.
 - The Village of Dousman stated they would discuss and act on the 2020 CIP during their upcoming Monthly Meeting.
 - The Town of Ottawa didn't have a quorum and would be discussing and acting on the 2020 CIP during their upcoming Monthly Meeting.
- Direction to the Chief and Fire Board was given by the Municipalities regarding the 5-year Capital Improvement Plan. With the projected replacement of Ladder 73 in 2022 and Squad 76 in 2023 the CIP increases \$400,000 during those years. The Municipalities gave direction to staff and the board to evaluate ways to decrease these two peaks. Options include spreading costs out between 2021 and 2024, using District fund balance funds to reduce the levy costs, and partnerships with other municipalities to decrease the costs to the current payers.

Discussion – Fire Department Fee Ordinance

- The Municipalities all received an email from Municipal Law & Litigation Group from Attorney Eric Larson. This was discussed and approved during to the 2019 Budget process with the revenues from these fees being included in the 2019 operational budget. Prior to taking action, the Municipalities requested a review from legal. The opinion letter, draft ordinances, and draft resolutions were made by Municipal Law and Litigation Group and sent to each municipality to take action on. The Municipalities are taking action on these items at their regular meetings in July

Discussion/Action – Resolution to Adopt Fire Department Fees

- The Municipalities discussed this and would be taking action during their regular board meetings in July. The Village of Summit took action to approve this.

Future Agenda Items and Meetings

- The Fall Owners Budget Meeting is scheduled for Wednesday, September 18, 2019 at 6:30 at the Summit Village Hall.