

Western Lakes Fire Board

Monthly Board Meeting

June 24, 2019

Call to Order

- George Morris called the meeting to order at 4:30 p.m. Board members present were George Morris, Kent Lorenz, Bill Riemenschneider, Mike Tompkins, Jimi Hall and Jeff Roemer. Also, in attendance were Chief Brad Bowen, Assistant Chief Matthew Haerter, Deputy Chief Tim Meyer, Oconomowoc Police Chief Ron Buerger, Oconomowoc Finance Director Laurie Sullivan and Administrative Assistant Michael Krug. Excused was Mike Sauer.

Proof of Notice

- Mike Krug announced that the notice was posted June 20th to the district web site, newspapers and at stations 1 and 2.

Pledge of Allegiance

- Assistant Chief Haerter led the group in the Pledge of Allegiance.

Public Comment

- George Morris opened the meeting to comments from the public, of which there was none.

Approval of Minutes

- A motion was made by Jimi Hall and seconded by Kent Lorenz to approve the minutes of the May 20th meeting. Mike Tompkins asked that the minutes be modified to show that he attended the meeting. Motion Carried.
- A motion was made by Mike Tompkins and seconded by Jeff Roemer to approve the minutes of the May 30th meeting. Motion Carried.

Fire Chief Brad Bowen's Report

- A copy of the monthly run report was included with the board packet. In May, we responded to a record number of calls, which was 410 bringing our YTD to 1,919. We are seeing an uptick in the number of interfacility transports compared to a year ago.
- When we had the tactical situation on I-94, WCC used IPAWS (Integrated Public Alert Warning System) to send a message to all people in a one-mile radius of the incident. They then expanded to the entire county. Brad then went over what are response was for the call. We did have an officer at the hospital as a liaison. Dr Cady and Schultz were both on scene with us. Crews that were in the warm zone were wearing the rescue task force equipment purchased by the association.
- Sunday June 19th the golf outing. This year, Jenny Moeller and Nicole Palm coordinated the golf committee taking over for Jenni Martin. All that helped with the golf outing volunteered their time to this fundraising event.
- Kami Warren, Josh Paral and Chief Bowen attended another meeting on mass inoculations. They completed a table top exercise.

Chief Officer Reports

- Assistant Chief Schuetz stated that the light tower on 3661 is now about 75% operational with the rest being completed this week. Jeff Roemer asked if lighting was requested at the stand-off scene, and Chief Bowen stated that it was, but because it was not working at the time we were not able to provide lighting. We also used 3676 to set up a landing zone east of Aurora.
- Assistant Chief Haerter said he thankful for the warm welcome he has received from the district.
- Deputy Chief Meyer had nothing to add to his report and there were no questions.
- Deputy Chief Kami Warren had nothing to add to her report and there were no questions.
- Battalion Chief Ingersoll said that we are working with new clothing vendors to find less costly options for the members.

Discussion – Spring Fire Inspections

- Chief Bowen stated we had three businesses that did not have their inspections completed by the May 30th deadline, but all have since been completed. The fall inspection schedule is being finalized now. There are also some re-inspections that need to be completed by the end of the month.

Discussion – Fire Prevention Fees Update

- Chief Bowen stated that attorney Eric Larson had reviewed our inter-municipal agreement and draft documents regarding fees for fire inspections and stated all was in order. He also created draft ordinances and resolutions for each of the municipalities to approve at their next meetings.

Discussion – Light Duty / Temporary Modified Duty Assignment Policy

- Chief Bowen was looking for the boards opinion on drafting a policy for light duty / temporary duty. For work-related injuries, we work very hard to get our employees back to work as quickly as possible performing light duty tasks. Chief Bowen is looking for direction for non-work-related injuries. Currently, Pewaukee and New Berlin do not allow members to work light duty, and Brookfield and Waukesha do. A copy of the Waukesha policy was distributed. Chief Bowen consulted with our attorney and confirmed that we are not required to offer light duty work and that it was up to the fire board. Jeff Roemer said that we need to be clear that this is a temporary assignment and now a new position description. There needs to be an end time for the modified duty. George Morris asked if the chief officers were recommending the policy and Chief Bowen said that he thinks it is worth while to put together a policy. George Morris asked if there would be a wage adjustment while on modified duty if the employee was not able to do all of the functions their position required. Chief Bowen said that was an option per our attorney. The board felt it was worth proceeding with developing a policy. Jimi Hall asked if this would mandate the employees work light duty. Chief Bowen and Laurie Sullivan said that for work-related injuries, the employee must take the light duty, but for non-work-related injuries, it is not required.

Discussion – 5-year Capital Improvement Plan

- The 5-year Capital Improvement Plan is on the agenda for the joint meeting on June 26th. Although the 5-year plan will be reviewed at that meeting, the municipalities will only be voting on the 2020 plan. Chief Bowen reviewed the items for 2020. The fire board made no changes to the plan.

Discussion/Action – Ambulance & Highway Refunds

- There were no ambulance or highway billing refunds to approve.

Discussion/Action - Payment of Bills

- A motion was made by Jimi Hall and seconded by Jeff Roemer to pay the bills totaling \$132,550. Motion carried.

Future Agenda Items and Meeting

- The July meeting will be held on July 22nd at Station 1 (Pabst).
- The Joint Owners Capital Budget meeting will be held on June 26th at the Summit Village Hall starting at 6:30 pm

Adjournment

- A motion was made at 17:50 by Jeff Roemer and seconded by Bill Riemenschneider to adjourn. Motion carried.