

Western Lakes Fire Board

Monthly Board Meeting

October 22, 2018

Call to Order

- George Morris called the meeting to order at 5:30 p.m. Board members present were, George Morris, Kent Lorenz, Jimi Hall, Mike Sauer, Mike Tompkins, Bill Riemenschneider and Jeff Roemer. Also, in attendance were Chief Brad Bowen, Deputy Chiefs Kami Warren and Tim Meyer, Battalion Chief Tim Lange, Sam Siewert, Oconomowoc Police Chief Ron Buerger, and Administrative Assistant Michael Krug.

Proof of Notice

- Mike Krug announced that the notice was posted October 18th at 1:53 pm to the district web site, newspapers and at stations 1 and 2.

Pledge of Allegiance

- Battalion Chief Lange led the group in the Pledge of Allegiance

Public Comment

- George Morris opened the meeting to comments from the public, of which there was none.

Approval of Minutes

- A motion was made by Mike Tompkins and seconded by Jimi Hall to approve the minutes of the September 24th meeting. Motion carried.

Fire Chief Brad Bowen's Report

- Chief Bowen announced we are in the process of updating our MABAS cards for 2019. We will be breaking out the still and working still to include the full still alarm. When we have smoke or flames showing, we will upgrade to a full still. Jeff Roemer asked when we would be holding our card party to review the MABAS cards. Brad said that Jefferson County will have a card party in October, but Waukesha County does their card review online.
- Chief Bowen and Richard Sudol met with Jefferson County to discuss radio and paging services. We have not been getting all tones and this is not just a WLFM issue.
- Brad met with the various municipal administrators to discuss the budget process. They liked the earlier meeting notices which will be getting looked at next year with the administrative hours. The plan will be to get the agendas out by the Thursday before the meeting.
- The association just completed their pancake breakfasts. Oconomowoc station had just over 350 people with \$3,425 donated and Dousman station had just over 500 people with \$3,750 donated. The association board will be meeting before the next staff meeting to discuss goals for next year. A possible purchase by the association will be new AED's for our first response vehicles and grass rigs.

Chief Officer Reports

- Assistant Chief Schuetz was out of town, but Chief Bowen said we did get the final bill for 3663, and we installed a new air conditioning unit in the IT room at station one. All stations either have had or are in the process of having their HVAC systems checked before the winter.
- Assistant Chief Leidel was not at the meeting but submitted a report earlier. Jeff Roemer asked how we are handling the inspections that are not yet done. Chief Bowen said there a quite a few, but that all of the full-time staff is working on inspections. They have set aside time to do

just inspections where they are not on an ambulance crew so they can dedicate a day for inspections. Josh Paral said he was very positive after being able to spend a full day of inspections. We used part-time staff to supplement for the full-time staff to allow them to do their inspections.

- Deputy Chief Meyer submitted his report earlier. Mike Sauer asked when the December Fitness training was going to be scheduled. Tim said that Assistant Chief Leidel was working with a vendor on scheduling the training but is anticipating it being early December. Mike Sauer asked if qualification requirements were being developed for the various positions (inspector, FF1, MPO). Tim said he was still having discussions with Chief Bowen. Jeff Roemer expressed a concern with our existing 25 officers. Not all of them have the minimum requirement of Fire Officer I and II along with ICS 300 and 400. This was a requirement effective October 1 2018 with all officers having all required training completed by October 1 2019 per SPS330. Jeff suggested that Chief Bowen and Deputy Chief Meyer contact all officers that are in need of the required training to let them know of the requirement to have the training completed before October 1 2019 in order to remain an officer.
- Deputy Chief Kami Warren submitted her report earlier. Jeff Roemer asked about the open shifts and do open shifts result in ambulances not being staffed. Kami said that open shifts are those that do not have a person assigned but are typically filled by other staff. We have not had any ambulances not being staffed.
- George Morris stated that there were Battalion chiefs at the meeting (Tim Lange was there but left for training). Chief Bowen stated that BC Lange and the SCBA committee had met with vendors of MSA and SCOTT. They will be demonstrating their equipment and will be doing training this week. The staff will evaluate the various equipment so the committee can make a recommendation.

Building and Grounds

- Chief Bowen stated that the lights at station two had been noted to be out a few times. Derge Electric was out a few times to fix the problem which was determined to be an electric eye that was hit by lightning. That caused wires to fry. There were six bad lights, but the vendor that we purchased them from replaced all of the exterior lighting under warrantee. Jeff Roemer asked if the rest of the building was checked for damage and Brad said that Derge did check the rest of the building and no other issues were found.
- Chief Bowen stated that the flooring in the bay at station two was repaired under warrantee. It was to have been slip resistant, but we found that when it was wet, it was still very slippery. The vendor came in, sanded off the clear coat, applied additional grit and then reapplied a new clear coat. It is now very slip resistant.
- Chief Bowen said we are looking at an Energy Star grant for new lighting.

Discussion – Town of Ashippun EMS Services

- Chief Bowen stated that we currently cover the South West corner of Ashippun. The South East is covered by Stone Bank, the North East by Hartford and the North West by Lebanon. Chief Deonne Eske asked if we would consider covering the North West so we would cover the entire west side. Ashippun is having issues with Lebanon not being able to get a crew for all calls. This would result in an additional 25+ calls per year. We have already been going there when Lebanon or Watertown are unable to respond. Ashippun has first responders that go directly to the scene and their first responders are licensed under us and fall under are training plan and Dr. Cady's control. Mike Tompkins expressed a concern with our having an ambulance so far to the North West covering Ashippun when we may need that ambulance in our area. George Morris said we already have a contract with Ashippun. This would be a change to the existing contract. For all of our contracted communities, it states that if we are

unable to get an ambulance, due to our district needs, we would have dispatch find another ambulance.

- The consensus of the board was to allow Chief Bowen to have discussions with Chief Eske on expanding our coverage to include the North-West quadrant.

Discussion/Action – Ford Interceptor Utility Bid

- Chief Bowen stated that all four of the bids were approved as part of the capital budget process. All bids are from Ewald who has the state bid. The bids being approved are for the vehicle only. Graphics and upgrades will be approved at a later date.
- This vehicle has already been ordered in order to get the reduced pricing.
- A motion was made by Jeff Roemer and seconded by Mike Sauer to approve the bid for the Ford Interceptor. Motion carried.

Discussion/Action – Chevrolet Tahoe Bid

- The bid for the Tahoe is for a government downgraded unit. The bid is under budget.
- A motion was made by Jimi Hall and seconded by Mike Sauer to approve the bid for the Chevrolet Tahoe. Motion carried.

Discussion/Action – Chevrolet Suburban Bid

- Chief Bowen stated the government version would be a SST 1 ton at \$75,000. We are going for a LT model with the center counsel removed. We have been using a crew cab pickup.
- A motion was made by Mike Sauer and seconded by Bill Riemenschneider to approve the bid for the Chevrolet Suburban. Motion carried.

Discussion/Action – Ford F350 Bid

- Chief Bowen stated the Ford pickup would be for the replacement grass rig. The bid is for the vehicle only and is under budget. We will be working with Reliant Fire on the high pressure pump. Jimi Hall asked if this vehicle could pull the trailer. Chief Bowen said that this vehicle would pull the ATV trailer and could pull the rehab trailer, but this vehicle is to replace an existing grass rig which pulls the ATV trailer.
- A motion was made by Jeff Roemer and seconded by Mike Tompkins to approve the bid for the Ford F350. Motion carried.

Discussion/Action – Ambulance & Highway Refunds

- A motion was made by Mike Tompkins and seconded by Mike Sauer to pay the ambulance refunds totaling \$1853.88. Motion carried.

Discussion/Action - Payment of Bills

- A motion was made by Jeff Roemer and seconded by Kent Lorenz to pay the bills totaling \$152,295.43. Motion carried.
- Kent Lorenz stated that this month we were on Ixonia Bank's Positive Pay system. Each time a check is writing by the district, a file is uploaded to Ixonia Bank with the check number, vendor and amount. Any checks presented that are not on the list would go to a hold and would require intervention. Each morning, Chief Bowen, Treasure Lorenz and Secretary Krug get an e-mail advising if there were any errors of which there have been none.

Future Agenda Items and Meeting

- The November meeting will be held on November 26th at Station 1 (Pabst).
- The December meeting will be held on December 19th at Station 1 (Pabst).

Adjournment

- At 6:55 pm, a motion was made by Mike Tompkins and seconded by Bill Riemenschneider to adjourn. Motion carried.