

Western Lakes Fire Board
Monthly Board Meeting
August 27, 2018

Call to Order

- George Morris called the meeting to order at 5:30 p.m. Board members present were, George Morris, Kent Lorenz, Bill Riemenschneider, Jimi Hall, Mike Tompkins and Jeff Roemer. Also, in attendance were Chief Brad Bowen, Deputy Chiefs Tim Meyer and Kami Warren, Director of Finance/Administrative Laurie Sullivan, Oconomowoc Police Chief Ron Buerger, Oconomowoc Council President Charlie Shaw, and Administrative Assistant Michael Krug. Mike Sauer was excused

Proof of Notice

- Mike Krug announced that the notice was posted August 26th at 4:19 pm

Pledge of Allegiance

- Charlie Shaw led the group in the Pledge of Allegiance

Public Comment

- George Morris opened the meeting to comments from the public, of which there was none.

Approval of Minutes

- A motion was made by Jimi Hall and seconded by Mike Tompkins to approve the minutes of the July 23rd meeting. Motion carried.

Fire Chief Brad Bowen's Report

- Chief Bowen stated that July was our busiest month ever and that we are on track for 4,000 calls this year.
- Chief Bowen explained our seven response plans which are:
 - Normal EMS runs
 - High Acuity EMS Calls (PNB, Stabbing, etc.)
 - Car accidents
 - Low Acuity Fire calls (tree down, wires down with no arcing)
 - Fire alarms
 - Grass Fires
 - Structure Fires

Chief Officer Reports

- Mike Tompkins asked Kami Warren for more information on what Target Solutions can do.
- Kami gave a update on inter-facility calls:
 - June
 - Basic Life Support 43
 - Advanced Life Support 13
 - July
 - Basic Life Support 54
 - Advanced Life Support 15
 - Critical Care 6
 - August
 - Basic Life Support 42
 - Advanced Life Support 14

- George Morris asked if there was an increase in the rate for the North Face Endurance Event at Ottawa Park this year. Kami stated that the rate we charge is the rate approved by the board each year. Jimi Hall asked if we were doing anything for the Harley event, Chief Bowen stated we were not asked for any resources. Jeff Roemer asked if we had a district wide special events policy and Chief Bowen said we did not, but suggested we look into establishing one. Jeff said many communities have policies that state there will be a specific charge based on the anticipated attendance.
- Jeff Roemer asked for a list of every member and what their current education and certification levels are. Tim Meyer said he will have that for the next meeting.

Building and Grounds

- A question was asked regarding the signage at the stations. Chief Bowen stated that the project still is not done. Rain has delayed the project many times.

Discussion / Action – ACH receipts and payments

- Kent Lorenz stated that we are finalizing details on Positive Pay with Ixonia Bank. All payments to vendors, weather paper check or ACH, will be matched to an electronic file before being cleared by the bank. No action was required.

Discussion – 2019 Operational Budget

- Adjustments to the last proposed budget were made including an increase to the vehicle maintenance account. The budget needs to be to the municipalities by September 1st.
- The budget being proposed includes a Fire Inspection Fee.
- A motion was made by Jeff Roemer and seconded by Bill Riemenschneider to approve the budget as presented. Motion carried.
- Chief Bowen solicited dates for a special Capital Budget meeting. Proposed dates were September 11th or 13th. The Fire Board would have a quorum available at either, but prefer the 13th.

Discussion / Action – Ambulance and Highway Refunds

- A motion was made by Mike Tompkins and seconded by Kent Lorenz to pay the refunds totaling \$7,070.70. Motion carried.

Discussion/Action - Payment of Bills

- A motion was made by Jeff Roemer and seconded by Kent Lorenz to pay the bills totaling \$168,900.84. Motion carried.

Future Agenda Items and Meeting

- The next monthly board meeting will be held on September 24th starting at 5:30 pm at the Sullivan station unless the temperature is too high.
- The Joint Owners Budget meeting will be held on September 26th. The location is pending.

Adjournment

- A motion was made by Jeff Roemer and seconded by Kent Lorenz at 6:20 pm to adjourn the meeting. Motion Carried